

GUIDELINES FOR COMPLIANCE FOR PROCURING ENTITIES

Republic Act No. 9242 Philippine Tropical Fabrics (PTF) Law

Provisions of the Law

Section 3. Usage of Philippine Tropical Fabrics

The use of Philippine tropical fabrics is hereby prescribed for official uniforms of government officials and employees and for the purposes which require the use of fabrics in government offices and functions.

Section 4. Usage of Purchase of Tropical Fabrics

Philippine tropical fabrics used for the uniforms of government officials and employees, and for other government purposes shall be purchased from local sources in accordance with law.



Procurement

PUBLIC BIDDING

All procuring entities shall adopt the procurement rules and procedures under the existing procurement law and its Implementing Rules and Regulations (IRR)

Additional Bidding Requirements (Off-the-Shelf Fabrics)

Under Section 34.2 of the Revised IRR of R.A. 9184, the single/lowest calculated bidder shall submit the following as part of the **post-qualification** process within five (5) calendar days from receipt of notice/advice from the BAC:

- Copy of DOST-PTRI Certificate of Fabric Compliance to R.A. 9242
- Notarized Attestation* issued by the Textile Producer stating that their fabric is part of the stock that has been certified by DOST-PTRI as compliant
- Sample fabric with selvage marking identification from the Textile Producer (at least 1 meter length)
- Copy of Test Report as proof of compliance with requirements that are not included in the minimum standards required for PTF Uniforms (e.g., fabric weight, type of weave, yarn number, etc.)

* Note: For purposes of control and documentation, PTF textile producers shall furnish the DOST-PTRI with a copy of any Attestation issued within fifteen (15) days from the date of release for issuance.

INSPECTION & ACCEPTANCE

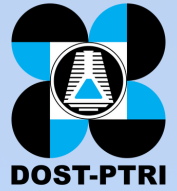
The appropriate Technical Inspection and Acceptance Committee of the procuring entity may request for verification of the fabric delivery from the DOST-PTRI.

- Furnish copies of the delivery receipt and Notarized Attestation to DOST-PTRI

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Sample Purchase Request

UNIFORMS PROCURED THROUGH A BIDDING PROCESS

1 lot Supply, Delivery, and Tailoring Services of PTF Law-Compliant Office Uniforms

Quantity (pieces):

1,500 Male Uniform (Polo) based on Design 1

1,500 Female Uniform (Blouse) based on Design 2

Fabric Color: White

Fabric Weight: Lightweight (≤ 150 gsm)/ Mediumweight (> 150 gsm, but < 200 gsm)/ Heavyweight (≥ 200 gsm); If specific, include the actual value with tolerance

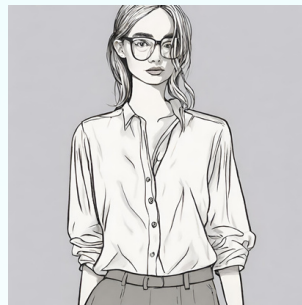
Uniforms shall be patterned after the approved designs as indicated in Annex A, Technical Specifications.

Terms of Reference may be included to define the scope of work and other requirements such as schedule of measurement-taking, confidentiality agreement, design limitations, workmanship, packaging, delivery, and alterations, if any.

Delivery Period: 90 calendar days from notice of availability of PTF from the Textile Producer

Annex A, Technical Specifications

- Design 1
Short-sleeved polo barong
Embroidered with agency logo on left chest
- Design 2
Short-sleeved collared blouse
Embroidered with agency logo on left chest



Additional Bidding Requirements

- Copy of DOST-PTRI Certificate of Fabric Compliance to R.A. 9242
- Notarized Attestation* issued by the Textile Producer stating that their fabric is part of the stock that has been certified by DOST-PTRI as compliant

Requirements to be Submitted During Post-qualification

- Sample fabric with selvage marking identification from the Textile Producer (at least 1 meter length)
- Copy of Test Report as proof of compliance with requirements that are not included in the minimum standards required for PTF Uniforms (e.g., fabric weight, type of weave, yarn number, etc.)

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Sample Purchase Request

TEXTILE MATERIALS FOR UNIFORM (SEWING/TAILORING COSTS COVERED BY EMPLOYEE)

1 lot Supply and Delivery of PTF Law-Compliant Fabrics for Office Uniforms

Quantity (meters):
3,000 for 1,500 Male Uniform (Polo)
3,000 for 1,500 Female Uniform (Blouse)

Fabric Color: White
Fabric Width: 60 inches
Fabric Weight: Lightweight (≤ 150 gsm)/ Mediumweight (> 150 gsm, but < 200 gsm)/ Heavyweight (≥ 200 gsm); If specific, include the actual value with tolerance

Delivery Period: For Textile Producer, 180 calendar days (made-to-order PTF, depending on quantity); If not a Textile Producer 15 calendar days from notice of availability of PTF from Textile Producer

Additional Bidding Requirements

- Copy of DOST-PTRI Certificate of Fabric Compliance to R.A. 9242
- Notarized Attestation* issued by the Textile Producer stating that their fabric is part of the stock that has been certified by DOST-PTRI as compliant

Requirements to be Submitted During Post-qualification

- Sample fabric with selvage marking identification from the Textile Producer (at least 1 meter length)
- Copy of Test Report as proof of compliance with requirements that are not included in the minimum standards required for PTF Uniforms (e.g., fabric weight, type of weave, yarn number, etc.)