

**Department of Science and Technology  
PHILIPPINE TEXTILE RESEARCH INSTITUTE**

**NOTICE OF VACANCY**

A notice is hereby given that the Science Research Specialist II (SG-16) position from the Research and Development Division - Chemicals, Dyes, Auxiliaries, and By-product Utilization Section (RDD-CDABUS) is vacant. The aforesaid position is proposed to be filled up immediately.

Position Title : Science Research Specialist II  
Item No. : PTRIB-SRAS2-4-1998  
Salary Grade : SG -16  
Salary rate : P38,150.00/month  
Plus other benefits under RA 8439

**Qualification Requirements:**

Education : Bachelor's degree relevant to the job  
Experience : 1 year of relevant experience  
Related Training : 4 hours of relevant training  
Eligibility : Career Service (Professional)  
Second Level Eligibility  
Place of Assignment : Research and Development Division  
Chemicals, Dyes, Auxiliaries, and By-product Utilization Section (RDD-CDABUS)

**Brief Description of Duties and Responsibilities:**

1. Conceptualize, plan, organize and conduct activities of research and development (R&D) projects - The R&D projects on nonwoven textiles, nonwoven textile machinery and processes, nonwoven textile product development and improvement, textile system design, and other related studies;
2. Prepare and publish technical and semi-technical articles and prepare and apply intellectual property (IP) for technologies generated;
3. Undertake contract researches, render technical consultancies and services related to nonwoven textiles, nonwoven textile machinery, nonwoven textile product design, and general textile manufacturing;
4. Prepare technical reports; respond and prepare correspondences and communication documents; prepare and facilitate agreements toward forging linkages;
5. Act as the overall in-charge of the Nonwoven Innovation Center and Smart Textiles Laboratory;
6. Performs other related activities including but not limited to the following:
  - Conduct and oversee the acquisition, installation, and preventive maintenance of technical equipment and nonwoven processing line and machines;
  - Participate actively in assigned committee as member or officer; and
  - Attend assigned and scheduled meetings and events.

**Remarks:**

1. Preferably BS in Materials Engineering/Material Science;
2. Preferably with at least one (1) year actual textile R&D experience; and
3. With at least six (6) months of direct/actual nonwoven textile R&D.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application and send to the address below not later than 06 FEB 2022.

**Documentary Requirements:**

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) with recent picture 2 pcs. passport size with signature over handwritten name;
4. Photocopy of certificate of eligibility/ratings/license; and/or License (submit authenticated copy upon the date of interview);
5. Photocopy of Transcript of Records & Diploma (Certified true copy);
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates (submit certified true copy upon date of interview);
9. NBI Clearance (*if not available, submit the online booking slip upon the date of pre-qualifying examination*); and
10. Medical Certificate (*if applicant is recommended to the position*).

**APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Requesting Official:

  
**CELIA B. ELUMBA**  
Director IV

Please forward all applications to:

CORAZON I. TAPULGO  
Chief, Finance and Administrative Division and  
Chairperson, PTRI Human Resource Merit  
Promotion and Selection Board (PTRI-HRMP SB)  
PHILIPPINE TEXTILE RESEARCH INSTITUTE  
Room 300, PTRI Building, DOST South Compound  
General Santos Avenue, Bicutan, Taguig City  
Telephone No. 8372071 -82 local 2362;  
Email address: [recruitment@ptri.dost.gov.ph](mailto:recruitment@ptri.dost.gov.ph)

OR MATT ANTHONY M. PAREJA  
Administrative Officer V and Head,  
Human Resource and Records Management Section  
Finance and Administrative Division  
PHILIPPINE TEXTILE RESEARCH INSTITUTE  
Room 314, PTRI Building, DOST South Compound  
General Santos Avenue, Bicutan, Taguig City  
Telephone No. 8372071 -82 local 2377; 2378  
Email address: [recruitment@ptri.dost.gov.ph](mailto:recruitment@ptri.dost.gov.ph)

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employees/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and hearing-impaired persons.

DATE POSTED : 27 JAN 2022