

Department of Science and Technology  
PHILIPPINE TEXTILE RESEARCH INSTITUTE

NOTICE OF VACANCY

A notice is hereby given that the Senior Science Research Specialist (SG-19) position from the Research and Development Division - Natural Fiber Utilization Section (RDD-NFUS) is vacant. The aforesaid position is proposed to be filled up immediately.

Position Title:	<b>Senior Science Research Specialist</b>	Item No.:	<b>PTRIB-SRSRS-9-1998</b>
		Salary Grade:	<b>SG-19</b>
Place of Assignment:	<b>Research and Development Division - Natural Fiber Utilization Section (RDD-NFUS)</b>	Salary Rate:	<b>PHP 49,835.00 /month</b> Plus other benefits under RA 8439

**Brief Description of Duties and Responsibilities:**

1. Conceptualize, plan, organize and conduct activities of an R&D project or program - the R&D projects include topics related to textile polymers, nanotechnology, composites, textile machineries and other textile-related fields;
2. Prepare and publish technical and semi-technical articles; prepare and file intellectual property (IP) claim for technologies/ products generated;
3. Undertake contract researches; render technical consultancies and services related to textile fibers and polymers, textile materials, nanotechnologies and other related topics;
4. Prepare technical reports; respond and prepare correspondences and communication; prepare and facilitate forging agreements toward establishing linkages; oversee the management and maintenance of the Natural Fiber Utilization Section, laboratory, processing and analytical equipment;
5. Conduct lectures/training courses on dyeing and finishing of textiles; and
6. Performs other related activities including but not limited to the following:
  - Maintain ISO certification thru relevant to assigned duties and responsibilities;
  - Oversee preventive maintenance of laboratory processing and analytical equipment;
  - Actively participate in assigned committees as member or officer; and
  - Attend assigned and scheduled meetings, trainings, and events

**Minimum Qualifications:**

Education:	<b>Bachelor's degree relevant to the job</b>
Experience:	<b>2 years of relevant experience</b>
Related Training:	<b>8 hours of relevant training</b>
Eligibility:	<b>Career Service (Professional)/Second Level Eligibility</b>

**Preferred Qualifications:**

Education:	<b>Bachelor of Science in Chemistry, Chemical Engineering, Mechanical Engineering, Agricultural Engineering, Electrical Engineering, and other related courses.</b>
Experience:	<b>2 years of relevant experience</b>
Related Training:	<b>8 hours of relevant training</b>
Eligibility:	<b>RA 1080/Second Level Eligibility</b>

Interested and qualified applicants should signify their interest in writing. *Submit* the following documents to the address below not later than 24 APR 2022:

**Documentary Requirements:**

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) with recent picture 2 pcs. passport size with signature over handwritten name;
4. *Authenticated/certified true copy* of certificate of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates;
9. NBI Clearance (if not available, submit the online booking slip if recommended to the position); and
10. Medical Certificate (if applicant is recommended to the position).

**APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Please forward all applications to:

Requesting Official:

MATT ANTHONY M. PAREJA  
Administrative Officer V and Head,  
Human Resource and Records Management Section  
Finance and Administrative Division  
PHILIPPINE TEXTILE RESEARCH INSTITUTE  
Room 314, PTRI Building, DOST South Compound  
General Santos Avenue, Bicutan, Taguig City  
Telephone No. 8372071-82 local 2377 & 2378  
Email address: [recruitment@ptri.dost.gov.ph](mailto:recruitment@ptri.dost.gov.ph)

  
**CORAZON I. TAPULGO**  
Officer-in-Charge, Office of the Director

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employees/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and hearing-impaired persons.

DATE POSTED:

25 MAR 2022