

Department of Science and Technology  
PHILIPPINE TEXTILE RESEARCH INSTITUTE

NOTICE OF VACANCY

A notice is hereby given that the Science Research Specialist II (SG-16) position from the Research and Development Division - Chemicals, Dyes, Auxiliaries, and By-products Utilization Section (RDD-CDABUS) is vacant. The aforesaid position is proposed to be filled up immediately.

Position Title:	<b>Science Research Specialist II</b>	Item No.:	<b>PTRIB-SRAS2-27-1998</b>
		Salary Grade:	<b>SG-16</b>
Place of Assignment	<b>Research and Development Division - Chemicals, Dyes, Auxiliaries, and By-product Utilization Section (RDD-CDABUS)</b>	Salary Rate:	<b>P39,672.00 /month</b>  Plus other benefits under RA 8439

**Brief Description of Duties and Responsibilities:**

1. Conceptualize, plan, organize and conduct activities of R&D projects on Textile Fiber R&D and Innovation;
2. Undertake contract researchers, render technical services and consultancy services on nonwovens, smart and bio-functional textile;
3. Prepare technical and semi-technical articles for publication, and intellectual property rights claims for protection;
4. Over-all in-charge of the operation and maintenance of the Nonwovens Innovation facilities;
5. Prepare reports and draft communication, and explore and forge linkages; and
6. Perform other related tasks that may be assigned.

**Minimum Qualifications:**

Education:	<b>Bachelor's degree relevant to the job</b>
Experience:	<b>1 year of relevant experience</b>
Related Training:	<b>4 hours of relevant training</b>
Eligibility:	<b>Career Service (Professional), Second Level Eligibility</b>

**Preferred Qualifications:**

Education:	<b>Bachelor of Science in Chemistry or Material Science Engineering</b>
Experience:	<b>With at least six (6) months direct/actual experience in textile R&amp;D</b>
Related Training:	<b>4 hours of relevant training</b>
Eligibility:	<b>RA 1080/Second Level Eligibility</b>

Interested and qualified applicants should signify their interest in writing. *Submit* the following documents to the address below not later than 13 MAY 2023:

**Documentary Requirements:**

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) with recent picture 2 pcs. passport size with signature over handwritten name;
4. *Authenticated/certified true copy* of certificate of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates;
9. NBI Clearance (if not available, submit the online booking slip if recommended to the position); and
10. Medical Certificate (if applicant is recommended to the position).

**APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Please forward all applications to:

**MERLITA R. ODI**  
OIC, Human Resource and Records Management Section  
Finance and Administrative Division  
PHILIPPINE TEXTILE RESEARCH INSTITUTE  
Room 314, PTRI Building, DOST South Compound  
General Santos Avenue, Bicutan, Taguig City  
Telephone No. 8372071-82 local 2377 & 2378  
Email address: [recruitment@ptri.dost.gov.ph](mailto:recruitment@ptri.dost.gov.ph)

Requesting Official:

  
**JULIUS L. LEAÑO, JR.**  
Officer-in-Charge, Office of the Director

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employees/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and hearing-impaired persons.

DATE POSTED: 03 MAY 2023