

**Department of Science and Technology  
PHILIPPINE TEXTILE RESEARCH INSTITUTE**

**NOTICE OF VACANCY**

A notice is hereby given that the Science Research Specialist I (SG 13) position from the Research and Development Division - Natural Fiber Utilization Division (RDD-NFUS) is vacant. The aforesaid position is proposed to be filled up immediately.

Position Title:	<b>Science Research Specialist I</b>	Item No.:	<b>PTRIB-SRAS1-20-1998</b>
		Salary Grade:	<b>13</b>
Place of Assignment:	<b>Research and Development Division - Natural Fiber Utilization Division (RDD-NFUS) - Silk Research Innovation Center, Cagayan de Oro</b>	Salary Rate:	<b>₱31,320.00 /month</b> Plus other benefits under RA 8439

**Brief Description of Duties and Responsibilities:**

1. Conduct the activities of assigned research and development (R&D) project/s on silk and silkworm germplasm;
2. Assist in the conduct and implementation of other R&D projects (moriculture, hybrid cocoon production, silk processing, silk product development, technology transfer);
3. Prepare technical and semi-technical articles for publication and intellectual property rights claims for protection;
4. Prepare reports and draft communication and initiate/explore possible linkages and collaboration with stakeholders;
5. In-charge of the operation & upkeep and maintenance of the Institute's silkworm germplasm and laboratory; and
6. Perform other related tasks as maybe assigned from time to time

**Minimum Qualifications:**

Education:	<b>Bachelor's degree relevant to the job</b>
Experience:	<b>None required</b>
Related Training:	<b>None required</b>
Eligibility:	<b>Career Service (Professional) / Second Level Eligibility</b>

**Preferred Qualifications:**

Education:	<b>Bachelor's degree relevant to the job</b>
Experience:	<b>With two (2) years of relevant experience - with experience in actual project implementation and management of any DOST-funded project</b>
Related Training:	<b>None required</b>
Eligibility:	<b>Second Level Eligibility/RA 1080</b>

Interested and qualified applicants should signify their interest in writing. Submit the following documents in PDF format (single file) arranged as enumerated to the address below not later than 24 JUN 2024:

**Documentary Requirements:**

1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) with recent picture 2 pcs. passport size with signature over handwritten name;
4. *Authenticated/certified true copy* of certificate of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates;
9. NBI Clearance (if not available, submit the online booking slip if recommended to the position); and
10. Medical Certificate (if applicant is recommended to the position).

**APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Please forward all applications to:

ROSE MARTHY B. ANGELES  
Officer-in-Charge  
Human Resource and Records Management Section  
Finance and Administrative Division  
PHILIPPINE TEXTILE RESEARCH INSTITUTE  
Room 314, PTRI Building, DOST South Compound  
General Santos Avenue, Bicutan, Taguig City  
Telephone No. 8372071-82 local 2377 & 2378  
Email address: [recruitment@ptri.dost.gov.ph](mailto:recruitment@ptri.dost.gov.ph)

Requesting Official:

**JULIUS L. LEAÑO, JR., Ph.D**  
Director IV

Direct link:

<https://me-qr.com/g9NGC9A6>

or Scan the QR Code:



The DOST-PTRI adheres to the existing general policy of Equal Employment Opportunity Principle (EEO), interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, religion, political affiliation, including persons with disabilities (PWD) and members of the indigenous communities are encouraged to apply. DOST-PTRI has the following available facilities like: 1. elevator and ramp for PWD; 2. construction of rest rooms for SOGI; and 3. provision of LCD projector, screen and speaker for visually and hearing-impaired persons.

DATE POSTED:

14 JUN 2024