Department of Science and Technology
PHILIPPINE TEXTILE RESEARCH INSTITUTE

NOTICE OF VACANCY

A notice is hereby given that the Project Technical Specialist I (SG-16) position from the Technical Services Division(TSD) is vacant. The aforesaid position is proposed to be filled up immediately.

Postion Title:	**Project Technical Specialist I (Contract of Service)**	Item No.:	**TSD-GAA-ONELAB-01**
		Salary Grade:	**SG-16**
Place of Assignment:	**DOST-PTRI GAA Project titled: "Smarter OneLab for Industry 4.0 through Testing and Calibration, Education, and Discovery (OneLab for TED)" Year 3**	Salary Rate:	**PHP52,272.00/month**

Brief Description of Duties and Responsbilities:
1. Conceptualize, develop, write, and compile the code of the programming applications as per specifications of the PTRI Laboratory Information Management System (LIMS)
2. Write, analyze, review and rewrite programs, using workflow chart and diagram, and applying knowledge of computer capabilities, subject matter, and symbolic logic
3. Conduct database management including back-up and restoration and monitor the security of DOST Unified Laboratory Information Management System (ULIMS)
4. Monitor the network systems security
5. Consult with managerial and technical personnel to clarify program intent, identify problems and suggest changes
6. Provide technical support for system operations of the PTRI Testing Laboratories
7. Prepare work plan and monthly progress reports to be submitted to the Project Coordinator
8. Publish/upload PTRI website contents
9. Perform other related activities.

Minimum **Qualifications:**

Education:	**Bachelor's Degree**
Experience:	**1 year relevant experience**
Related Training:	**4 hrs. relevant training**
Eligibility:	**CSC Professional/Second Level Eligibility**

Preferred Qualifications:

Education:	**Bachelor's Degree preferably in Computer Science, Computer Engineering, Information Technology and other allied courses**
Experience:	**One (1) year of relevant experience Proficient with PHP/MySQL programming, CMS and CSS**
	Proficient with Linux-based systems and security Experience in Linux-based server setup and configuration
Related Training:	**Four (4) hours relevant training**
Eligibility:	**CSC Professional/Second Level Eligibility**

Interested and qualified applicants should signify their interest in writing. *Submit* the following documents to the address below not later than **06 January 2025**:

Documentary Requirements:
1. Application letter;
2. Comprehensive Resumé;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph) with recent picture 2
4. *Authenticated/certified true copy* of certificate of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Peformance Evalutation Rating in the last 2 rating periods or its equivalent;
7. Potential Assessment Form (to be requested from the PTRI-HRRMS);
8. Photocopy of Training Certificates;
9. NBI Clearance (if not available, submit the online booking slip if recommended to the position); and
10. Medical Certificate (if applicant is recommended to the position).

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Please forward all applications to: Requesting Official:

ROSE MARTHY B. ANGELES   Sgd **JULIUS L. LEAÑO, JR.**
Administrative Officer V   Director IV
Human Resource and Records Management Section
Finance and Administrative Division
PHILIPPINE TEXTILE RESEARCH INSTITUTE
Room 314, PTRI Building, DOST South Compound
General Santos Avenue, Bicutan, Taguig City
Telephone No. 8372071-82 local 2373, 8837-0744

Direct link:
https://tinyurl.com/TSD-GAA-ONELAB-01
or Scan the QR Code:

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employees/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and

DATE POSTED: **03-Jan-25**