

Department of Science and Technology
PHILIPPINE TEXTILE RESEARCH INSTITUTE

JOB OPPORTUNITY

Position Title:	Project Technical Aide I	Position Code:	RDD-BM-01-06
Place of Assignment:	Research and Development Division - Natural Fiber Utilization Section (RDD - NFUS)	Salary Grade:	SG-4
		Salary Rate:	P20,200.00
Project Title:	Biocompatible Electrospun Nanofiber-Based Scaffolds for Drug Delivery and Wound Healing (BioNanoScaffolds)		

Brief Description of Duties and Responsibilities

1. Implement and conduct of activities under the project titled Biocompatible Electrospun Nanofiber-based Scaffolds for Drug Delivery and Wound Healing (BioNanoScaffolds), according to the approved workplan.
2. Assist in chemical treatment (double degumming procedure) of banana fibers (Musa acuminata x balbisiana).
3. Assist in material preparations for the electrospinning activities.
4. Attend all project meetings and discussions as scheduled as need arises.
5. Maintain the upkeep of the assigned office and/or laboratory facility.
6. Maintain documentation and data in a laboratory notebook/digital platform to be checked weekly and update digital copies of all data, results, and images.
7. Submission of weekly progress report every last working day of the week.
8. Attend all flag ceremonies every 8AM of Monday and 4PM of Friday.
9. Other tasks and assignments related to the program/project may be assigned.

Minimum Qualifications:

Education:	At least two (2) years in college
Experience:	None required
Related Training:	None required
Eligibility:	None required

Preferred Qualifications:

Education:	At least two (2) years in college
Experience:	Six (6) months of relevant experience
Related Training:	None required
Eligibility:	None required

Documentary Requirements

1. Application Letter;
2. Comprehensive Resume;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph with recent picture 2 pcs. passport size with signature over handwritten name;
4. *Authenticated/certified true copy* of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent, (if any);
7. Photocopy of Training Certificates;
8. NBI Clearance (if applicant is recommended to the position); and
9. Medical Certificate (if applicant is recommended to the position).

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

DATE POSTED: [03 July 2025](#)

DEADLINE OF SUBMISSION: [12 July 2025](#)

Direct Link:

<https://hrms.dost-ptri.com/28/RDD-BM-01-06>



or Scan the QR Code:

All interested and qualified applicants are required to express their intent in writing and submit the necessary documents via the DOST-PTRI Human Resource Management System <https://hrms.dost-ptri.com/>. Please note that applications not submitted through the DOST-PTRI HRMS will not be processed.

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employee/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and hearing impaired persons.