

Department of Science and Technology  
PHILIPPINE TEXTILE RESEARCH INSTITUTE

JOB OPPORTUNITY

Position Title:	Project Technical Aide VI	Position Code:	TSD-17
Place of Assignment:	Technical Services Division - Physical and Chemical Testing Laboratory (TSD - PCTL)	Salary Grade:	SG-9
		Salary Rate:	P27,871.00
Project Title:	Quality Testing of Textiles and Allied Products		

Brief Description of Duties and Responsibilities

1. Conduct microbiological testing of textiles and allied products assigned by the Technical Manager
2. Implement quality control activities according to the quality control plan (use of reference materials, retesting, etc.)
3. Monitor temperature and relative humidity of the laboratory areas and equipment
4. Assist in the management of laboratory supplies inventory
5. Participate in inter/intralaboratory comparisons and proficiency testing programs
6. Draft and submit technical reports and presentations
7. Oversee records management and good housekeeping, including sample retention and disposal of the Chemical Testing Laboratory
8. Maintain organized and functional laboratory and office work areas
9. Maintain project documentation and data including but not limited to photos, worksheets, and discussion notes
10. Perform other related tasks

Minimum Qualifications:

Education:	Bachelor's degree
Experience:	None required
Related Training:	None required
Eligibility:	CSC Sub-Professional/ First Level Eligibility

Preferred Qualifications:

Education:	Bachelor's degree (Preferably in Microbiology, Biology, or related programs)
Experience:	1 year relevant experience in laboratory testing
Related Training:	4 hours relevant training in ISO/IEC 17025 or laboratory testing
Eligibility:	CSC Sub-Professional/ First Level Eligibility

Documentary Requirements

1. Application Letter;
2. Comprehensive Resume;
3. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) with recent picture 2 pcs. passport size with signature over handwritten name;
4. *Authenticated/certified true copy* of eligibility/ratings/license;
5. Photocopy of Transcript of Records & Diploma;
6. Performance Evaluation Rating in the last 2 rating periods or its equivalent, (if any);
7. Photocopy of Training Certificates;
8. NBI Clearance (if applicant is recommended to the position); and
9. Medical Certificate (if applicant is recommended to the position).

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

DATE POSTED: [10 July 2025](#)

DEADLINE OF SUBMISSION: [19 July 2025](#)

Direct Link:

<https://hrms.dost-ptri.com/35/TSD-17>

or Scan the QR Code:



All interested and qualified applicants are required to express their intent in writing and submit the necessary documents via the DOST-PTRI Human Resource Management System <https://hrms.dost-ptri.com/>. Please note that applications not submitted through the DOST-PTRI HRMS will not be processed.

The DOST-PTRI adheres to the existing general policy of no discrimination in the selection of employee/applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. PTRI has the following available facilities like: 1. Elevator and ramp are available for PWD; 2. Construction of rest rooms for SOGI; and 3. Provision of LCD projector and screen for visually and hearing impaired persons.