

PHILIPPINE BIDDING DOCUMENTS
Philippine Textile Research Institute

**NOTICE FOR
NEGOTIATED**

Procurement of

**1 Lot Laptop Life Cycle Assessment
Software and Accessories**

The Government of the Republic of the Philippines

Eight Edition

NOTICE FOR NEGOTIATED PROCUREMENT

REQUEST FOR QUOTATION (RFQ)

1. In view of the two (2) failed biddings of its procurement, the **PHILIPPINE TEXTILE RESEARCH INSTITUTE (PTRI)** through its Bids and Awards Committee (BAC) invites PhilGEPS registered, authorized seller / reseller and suppliers, to apply for eligibility and to participate in the negotiation for the procurement of **One (1) Lot Laptop Life Cycle Assessment Software and Accessories** in accordance with Section 53.1 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act No. 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".
2. The Approved Budget for the Contract (ABC) is **One Million Two Hundred Ninety Thousand Pesos** (Php1,290,000.00).
3. The schedule of procurement activities are as follows:

Item	Particular
Posting of Request for Submission of Price Quotation	June 22, 2023
Issuance and Availability of Request for Quotation and Other Procurement Documents	June 22, 2023 – July 18, 2023
Preliminary Conference/Clarification/Issuance of Amendments	July 04, 2023 10:00 a.m. <i>Via Zoom</i>
Submission of Filled Out Request for Quotation and Technical Requirements	July 18, 2023 9:00 a.m. to 10:00 a.m.
Opening of Request for Quotations	July 18, 2023 10:00 a.m.

4. The complete set of Request for Quotation (RFQ) with required documents will be purchased by interested suppliers from **June 22, 2023 to July 18, 2023** from the BAC Secretariat, Property, Procurement and General Services Section (PPGSS), PTRI Main Building.
5. Suppliers who have earlier purchased the bid documents during the public bidding of the above project need not pay for the RFQ documents. PhilGEPS registered suppliers and suppliers in good standing, engaged in similar projects may participate subject to payment of RFQ documents amounting to **One Thousand Two Hundred Ninety Pesos (Php1,290.00)** to the PTRI Cashier.
6. The duly accomplished RFQ documents in sealed envelopes must be delivered to the BAC Secretariat on **July 18, 2023** at the PTRI Property, Procurement and General Services Section located at the PTRI Main Building. Interested suppliers may obtain further information from the BAC Secretariat at telephone number 8837-2071 Loc 2373 / 8837-0744 during office hours.
7. The PTRI shall select the successful offer on the basis of such best and final offers which should meet the procuring entity's minimum technical requirements which should not exceed the ABC (Section 53.1.5 of the R-IRR of RA 9184).

EVANGELINE FLOR P. MANALANG

BAC Chairperson

Tel No. (02) 8837-1338

Technical Specifications

Item	Specification	Statement of Compliance	Actual Specific Offer
1	<p>One (1) Lot Laptop Life Cycle Assessment Software and Accessories</p> <p>a. One (1) unit Mobile Computing/Control Device Specifications:</p> <ul style="list-style-type: none"> - Processor: Core i7 11th Gen or equivalent or better - GPU: 4GB GDDR6 or equivalent or better - Storage: ≥ 512GB SSD or better - Memory: ≥ 16GB or equivalent or better - Screen size: ≥ 15 inches - Operating System: Windows 10 Home or latest version - Home and Business Office 2019 or equivalent or better <p>b. One (1) unit Life Cycle Assessment Software Featured Specifications:</p> <ul style="list-style-type: none"> - Advanced product life cycle modelling with product stages - Wide range of impact assessment methods - Inventory Input/output databases - Interactive results analysis on graphs and tables - Analysis of groups - Save inventory data as system processes <p>Technical Specifications:</p> <ul style="list-style-type: none"> - Library switch - Interactive network view - Import data (.csv and other compatible format) - Export data (.xls, .txt, .csv and other compatible format) - Import and export of Ecospold data - Export of ILCD data - Edit system descriptions - Interactive tree view - Parameter (scenario analysis) - Monte Carlo analysis - Export to matrix - Copy chart to Excel <p>Inclusions:</p> <ol style="list-style-type: none"> 1. Perpetual license with the inclusion of a free service contract for at least one (1) year. 2. Inclusive of the latestecoinvent database. 3. Delivery to DOST-PTRI, General Santos Ave. Bicutan, Taguig City, Metro Manila. 4. Installation, testing and commisioning and at least 8 hours of training on operations, maintenance, and troubleshooting with training certificates in English for at least 5 personnel. 5. Provision of product brochure and product line for commercially available items. 6. Proof that the manufacturer has manufactured/developed and has been supplying said equipment/software (same system) in the last 2 years showing in a certification the list of previous clients with means to verify through contact numbers, email addresses, official website or other communication platforms. 	<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and</i></p>	<p>[Bidders must include actual specific offer.]</p>

	<p>7. At least one (1) year warranty on parts and services after acceptance. 8. On-call after sales service by trained technician for at least one (1) year. - VAT inclusive - Delivery period : 90 calendar days - Warranty period : ≥ 1 year</p>	<p><i>compliance issued by the manufacturer , samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
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Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
OR
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
OR
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

NOTE:

1. PTRI shall directly negotiate a contract with a technically, legally and financially capable supplier.
2. PTRI shall require the winning supplier to submit the Performance Bond in accordance with the Revised IRR of R.A. 9184.

