

PHILIPPINE TEXTILE RESEARCH INSTITUTE
Annual Procurement Plan for FY 2019

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	*18 MOOE	JUL 23 CO :26	
	MOOE	PTRI						GAA	24,911,000.00		49,767,000.00	
	TRAVELING EXPENSES	GENERAL ADMINISTRATION						GAA	654,000.00			
	Local		N/A		Q 1 to Q4					654,000.00		travelling expenses to the trainees in regional area
	Foreign		N/A		n/a							
	TRAINING & SCHOLARSHIP EXPENSES		Shopping		Q1 to Q4			GAA	214,000.00	214,000.00		supplies/materials to be used during training
	SUPPLIES AND MATERIALS EXPENSES							GAA	4,124,000.00			
	Office Supplies Expenses		Shopping/ Procurement Service		Q1 to Q4					753,000.00		Office supplies to purchased at PS
	Accountable Form Expenses		Direct contracting		Q3					30,000.00		NPO
	Medical, Dental Laboratory Supplies Expenses		Shopping		Q1 to Q4					1,421,000.00		Laboratory supplies needed by RDD & TSD
	Fuel, Oil and Lubricants Expenses		Direct contracting		Q1 to Q4					458,000.00		Contract of Agreement with Gasoline Station
	Other Supplies Expenses		Shopping		Q1 to Q4					1,462,000.00		PS
	UTILITY EXPENSES							GAA	5,608,000.00			
	Water Expenses		Direct contracting		Monthly					458,000.00		Office Monthly Consumption-MERALCO
	Electricity Expenses		Direct contracting		Monthly					5,150,000.00		Office Monthly Consumption-MAYNILAD
	COMMUNICATION EXPENSES							GAA	471,000.00			
	Postage and Courier Services		Direct contracting		Q1 to Q4					73,000.00		courier services-Philpost/LBC
	Telephone Expenses-Mobile		Shopping		Q1 to Q4					67,000.00		GLOBE cellcard
	Telephone Expenses-Landline		Direct contracting		Q1 to Q4					273,000.00		PLDT
	Internet Subscription Expenses		Shopping		Q1 to Q4					58,000.00		monthly ISP subscription
	AWARDS/REWARDS AND PRIZES							GAA	91,000.00			
	Awards/Rewards Expenses		Shopping		Q2					55,000.00		PRAISE Incidental Expenses
	Prizes		n/a		Q2					36,000.00		PTRI Employees Incentive Award
	CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY EXPENSES							GAA	118,000.00			
	Extraordinary and Miscellaneous Expenses		N/A		Q1 to Q4					118,000.00		provision for PTRI Director

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	PROFESSIONAL SERVICES		Shopping/Small Value Procurement					GAA	7,378,000.00			
	Legal Services		N/A		Q3 to Q4					63,000.00		provision for legal services (PAO)
	Auditing Services		N/A		Q3 to Q4					20,000.00		COA
	ICT Consultancy Services											-
	Other Professional Services									7,295,000.00		Professional Services
	GENERAL SERVICES							GAA	3,517,000.00			
	Janitorial Services		Direct contracting		Multiyear CY 2018-2021					1,426,000.00		Carebest Janitorial/Landscaping
	Security Services		Direct contracting		Multiyear CY 2018-2021					2,063,000.00		Urduja Security Services
	Other General Services		Shopping		Q1to Q4					28,000.00		
	REPAIR AND MAINTENANCE							GAA	1,170,000.00			
	Building		Shopping		Q2 to Q4					85,000.00		Procurement of supplies/materials will be on a "need to procure" basis
	Other Structures		Shopping							50,000.00		
	Office Equipment		Shopping							-		n/a
	ICT Equipment		Shopping							-		n/a
	Technical and Scientific Equipment		Shopping							709,000.00		
	Other Machinery & Equipment		Shopping							-		
	Motor Vehicles		Shopping							176,000.00		-do-
	Furniture and Fixtures		Shopping							76,000.00		-do-
	Leased Assets Improvement (Land)		Shopping							80,000.00		-do-
	Other Property, Plant and Equipment		Shopping							-		-
	TAXES, INSURANCE PREMIUM AND OTHER FEES							GAA	708,000.00			
	Taxes, Duties & Licenses		Direct contracting							113,000.00		Customs Duties/taxes
	Fidelity Bond Premium		Direct contracting							236,000.00		Fidelity Bond of employees
	Insurance Expenses		Direct contracting							359,000.00		GSIS Insurance/LTO
	OTHER MAINTENANCE AND OTHER OPERATING EXPENSES		Shopping					GAA	782,000.00			
	Advertising Expenses		Shopping		Q1 to Q4					129,000.00		Advertisement of vacant position & Posting of ITB to newspaper
	Printing and Publication Expenses		Shopping		Q1 to Q4					82,000.00		Printing of PTRI Annual Report/Samay Bulletin
	Representation Expenses		Shopping		Q1 to Q4					273,000.00		Office of the Director
	Transportation and Delivery Expenses		Shopping		Q2 to Q4					298,000.00		provision for the rental of vehicles

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	Rent/Lease Expenses							GAA	78,000.00			
	Rent/Lease Expenses-Land		Direct contracting		Q3					18,000.00		NHA Lease to TCMO
	Other Subscription Expenses		Direct contracting		Q1 to Q4					47,000.00		Daily Newspaper
	Rent ICT Machineries & Equipment		Shopping		Q1 to Q4					10,000.00		
	Other Maintenance and Operating Expenses		Shopping							1,000.00		
	Subtotal MOOE								24,911,000.00	24,911,000.00		
	CAPITAL and EQUIPMENT OUTLAY											
	Building and Other Structures Outlay							GAA	15,000,000.00			
	Repair and Renovation of PTRI Administration and Laboratory Building, Phase VIII		Public Bidding	Q1	Q1	Q2	Q2	GAA			12,500,000.00	
	Upgrading of the PTRI's Technology Business Incubator (TBI), Phase 3		Public Bidding	Q1	Q1	Q2	Q2	GAA			2,500,000.00	
	Textile and Other Textuile-Related Research And Development Program		Shopping	Q1	Q1	Q1	Q1	GAA	34,767,000.00			
	Technical and Scientific Equipment											
	Scientific research studies on chemical and physical characterization and optimization of textile raw materials and textile product properties and end-use diversification										16,850,000.00	
	Upgrading of the PTRI's Technology Business Incubator (TBI)		Shopping								80,000.00	
	Support to the Development of Mindnao Silk through the PTRI Technology Center in Misamis Oriental		Shopping	Q1	Q1	Q1	Q1	GAA			6,927,000.00	
	Revitalization of Sericulture in the Cordillera Administration		Shopping	Q1	Q1	Q1	Q1	GAA			3,000,000.00	
	Textile S&T Service Program		Shopping	Q1	Q1	Q1	Q1	GAA			6,410,000.00	

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	Textile Technology Transfer Program		Shopping	Q1	Q1	Q1	Q1	GAA			1,500,000.00	
	Subtotal CAPITAL AND EQUIPMENT OUTLAY									15,000,000.00	34,767,000.00	
	Total Capital and Equipmen Outlay								49,767,000.00			
	Total MOOE									24,911,000.00		

Prepared by:


MARILOU G. AGUSTIN
BAC Secretariat

Recommending Approval by:
Bids and Awards Committee


CORAZON I. TAPULGO
Chairperson


JEANNIE LYNN C. PEREZ
Vice Chairperson


MARNIE B. DONES
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REMEDIOS O. NOGUERA
Member


DANIEL J. LAVIN
Member

Approved by:


CELIA B. LUMBA
Director
OIC - Office of the Director